

Appointment of Council Member (Deputy) to the Council Assessment Panel

Tuesday, 27 May 2025
Council

Strategic Alignment - Our Places

Public

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EXECUTIVE SUMMARY

The purpose of this report is to seek Council's appointment of a Deputy Council Member representative to the City of Adelaide Council Assessment Panel (CAP) and to note the appointment.

CAP was established in October 2017 in accordance with the *Planning, Development and Infrastructure Act 2016* (SA) (PDI Act). Section 83 of the PDI Act stipulates membership of the CAP must be no more than five members, one of which may be a member of Council. A Deputy for the Council Member may be appointed in the circumstance that the Council Member is unable to attend a meeting.

On 11 April 2025, orders in relation to the matter of *Alexander Hyde v Electoral Commissioner of South Australia, Jing Li* were made by the Court of Disputed Returns and consequently, the Deputy Council Member position is now vacant.

RECOMMENDATION	
THAT COUNCIL	
1.	Notes that Councillor _____ is appointed as the Deputy Council Member of the Council Assessment Panel for the period commencing 28 May 2025 until the first Council meeting attended by newly sworn in Central Ward Councillors.

IMPLICATIONS AND FINANCIALS

City of Adelaide 2024-2028 Strategic Plan	Strategic Alignment – Our Places The CAP undertakes development assessment which is integral in assisting the growth of the city's population and to ensure the city is designed and developed so it is safe and enjoyable for all.
Policy	Not as a result of this report.
Consultation	Not as a result of this report.
Resource	Not as a result of this report.
Risk / Legal / Legislative	The formation and structure of the CAP is set out in section 83 of the Planning, Development and Infrastructure Act 2016. The recommendation of the report is in accordance with these provisions.
Opportunities	Not as a result of this report.
24/25 Budget Allocation	General Operating – Sitting Fees – Council Member receives \$550 per meeting attended.
Proposed 25/26 Budget Allocation	General Operating – Sitting Fees – Council Member receives \$550 per meeting attended. The sitting fees receive budget allocation.
Life of Project, Service, Initiative or (Expectancy of) Asset	Not as a result of this report.
24/25 Budget Reconsideration (if applicable)	Not as a result of this report.
Ongoing Costs (eg maintenance cost)	Not as a result of this report.
Other Funding Sources	Not as a result of this report.

DISCUSSION

Background

1. The first City of Adelaide Council Assessment Panel (Panel) was established in October 2017. The Panel's role is to determine development applications assigned to the Panel via delegation.
2. Section 83 of the *Planning, Development and Infrastructure Act 2016* (PDI Act) stipulates the membership of the Panel. The Act allows up to one Council Member to sit on the Panel. While this is not mandated and Council may elect not to appoint a Council Member to serve, one has traditionally been appointed.
3. In addition to a Council Member, Council determined in December 2022 to appoint a Deputy Council Member. The purpose of a Deputy Member is to substitute for the appointed Council Member when they are absent. This ensures meetings are not cancelled due to a lack of quorum.
4. At the Council meeting held on 12 November 2024, Council appointed the Councillor Abrahamzadeh as the Council Member and Carmel Noon as the Deputy Council Member on the Panel until 31 December 2025.
5. On 11 April 2025, orders in relation to the matter of *Alexander Hyde v Electoral Commissioner of South Australia, Jing Li* were made by the Court of Disputed Returns and consequently, the Deputy Council Member position is now vacant.

Appointment of a Deputy Council Member

6. This report seeks Council to appoint a Deputy Council Member to the Panel and to note the appointment, in accordance with the PDI Act, from 28 May 2025 until the first Council meeting attended by newly sworn in Central Ward Councillors.
7. The PDI Act requires Council to be satisfied the Council Member nominated is appropriately qualified to act as a member of the Panel, based on the person's experience in Local Government.
8. All members of the Panel need to adhere to the Assessment Panel Members – Code of Conduct (Link 1). This requires, for example, that the Council Member on the Panel will not discuss development proposals or future development proposals with applicants or representors that are likely to be heard by the panel. This is further expanded upon in the Plan SA Fact Sheet 'Elected Members on Assessment Panels' (Link 2).
9. There are no changes proposed to the Panel's Terms of Reference (Link 3) or Panel Meeting Procedures at this time (Link 4).

Remuneration

10. Panel members are paid a sitting fee of \$550 per meeting. This fee is intended to remunerate the members for time spent reviewing agenda documents, attendance at meetings and undertaking site inspections in preparation for each item on the agenda.

DATA AND SUPPORTING INFORMATION

Link 1- [Plan SA Code of Conduct 'Assessment Panel Members - Code of Conduct'](#)

Link 2 - [Plan SA Fact Sheet 'Elected Members on Assessment Panels'](#)

Link 3 - [CAP Terms of Reference](#)

Link 4 - [Meeting Procedures for CAP term 2022/2023](#)

ATTACHMENTS

Nil

- END OF REPORT-